



राष्ट्रीय प्रौद्योगिकी संस्थान गोवा
NATIONAL INSTITUTE OF TECHNOLOGY GOA

फर्मागुडी, फोंडा, गोवा - ४०३ ४०१, इंडिया
Farmagudi, Ponda, Goa - 403 401, India

Website: www.nitgoa.ac.in

Phone/दुरभाष : 08322404200/205

Advt. No. NITGoa/Admin/2021/OW/184

Date: 14th June, 2021

ADVERTISEMENT FOR THE RECRUITMENT OF TECHNICAL ASSISTANT
(MEDICAL UNIT, Group-B)

National Institute of Technology Goa invites online applications for filling up under-mentioned non-teaching post (Technical Assistant, Pay Level-6, Group-B) on direct recruitment basis. Interested candidates must apply ONLINE only through the Institute website. Applications received through any other mode shall not be accepted and summarily rejected. Detailed advertisement and link for online application is available in the Institute website <http://www.nitgoa.ac.in/>

(A) Details of Vacancies:

S.No	Name of the Post	Group and Level of pay as per 7 th CPC	No. of Posts	Category-wise distribution	Age Limit
1	Technical Assistant (for Medical Unit), as per Recruitment Rules (2019) for the post of Technical Assistants in NITs, (Non-Teaching)	Group-B, PB -2 (Rs. 9,300 - 34,800/-) with Grade Pay of Rs.4200/- as per 6th CPC, i.e., Level-6, as per 7th CPC.	01	UR	30 years Note:- Relaxable for Departmental candidates up to five years in accordance with the instructions or orders issued by the Central Government

Essential Qualification:

First Class Bachelor's Degree in Nursing from a recognized university or Institute

OR

Master's Degree in Nursing from a recognized university or Institute with at least 50% marks or equivalent grade.



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(B) Non-Refundable Application Fee:

- 1) Applicants belonging to UR, EWS, OBC category shall be required to pay online a non-refundable application fee of **Rs. 500/-**
- 2) SC, ST and PwD applicants are exempted from payment of application fees.

Last Date of Online Application: 09th July 2021

(C) GENERAL INSTRUCTIONS:

- 1) Applications submitted through ONLINE mode will only be accepted. There is no need to send hardcopy. Application submitted through any other mode shall be summarily rejected and no further correspondence will be entertained.
- 2) The applicant must be a citizen of India.
- 3) Reservations and Age Relaxations will be followed as per Government of India norms.
- 4) Candidates willing to apply for the advertised post are requested to fill online application form available in the Institute's website www.nitgoa.ac.in
- 5) The applicant must ensure his/her eligibility for the post in respect of Age, Qualification Experience, Specialization, Trade, and other requisite criteria as published in this advertisement and only then should apply.
- 6) Application fee is to be paid while submitting the online application form.
- 7) Candidates are advised to fill the online application form completely and carefully. No appeal will be considered to correct the information given in application form after submission.
- 8) Candidates shall complete the online form in all respects without leaving any column blank. Incomplete applications will be rejected. Please enter "NA" if the information sought is not applicable.
- 9) The eligibility of the Candidate in terms of age/qualification/experience, etc. shall be considered as on the last date for receiving of application form.



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- 10) Candidates should upload the Self-attested copy of certificates and documents as prescribed under Recruitment Rules for the Post, which are listed as below.
- Proof of Date of Birth (If not attached, application will be rejected).
 - For SC/ST/OBC (Non-Creamy Layer)/EWS/PwD candidates, the application form should be attached with a copy of the relevant certificate, as per the Government of India norms.
 - Category Certificate (For SC/ST/OBC Candidates only) if not attached, application will be considered in General Category.
 - For OBC candidates, Non - Creamy Layer status issued by the competent authority empowered for the purpose should be included as a proof in support of the caste claim. This proof is essential and it should have been issued on or after 1st April 2020. No other certificate will be accepted as sufficient proof. If non-creamy layer certificate is not attached, the application will be considered in General category.
 - The persons with disability (PWD) shall be required to produce medical certificate in the prescribed form issued by the competent medical authorities for the purpose of employment. If appropriate certificate is not attached, the application will be considered in General category.
 - 10th Standard Certificate.
 - 10+2 Certificate.
 - Final Year Mark sheets / Grade Cards and Diploma /Degree Certificates for the Examinations mentioned in the Application Form in the same sequence. Any degree mentioned will not be considered unless copies of certificates are attached.
 - Experience Certificate from employer. Any experience claimed without certificate will not be considered.
- 11) Applications without attaching appropriate certificates/documents shall be rejected.
- 12) Incomplete applications/applications without relevant supporting enclosures/applications not in prescribed form/without application fee (where applicable) will be out-rightly rejected. Interim correspondence will not be entertained or replied to.
- 13) Suitable moderation in age and qualifications if any, may be granted by the screening committee appointed by the competent authority.
- 14) Persons serving in Govt./Semi-Govt./PSUs should send their applications either through proper channel or furnish a NO OBJECTION CERTIFICATE at the time of interview. However, forwarding of application or submission of NOC is not required for the internal regular employees of NIT Goa.



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- 15) Institute strives to have a workforce, which reflects gender balance and women candidates are encouraged to apply.
 - 16) If called for the selection process, applicants will have to bring printed copy of the online application, self-attested photo copy of certificates in support of age, mark sheets and certificates of educational qualification, experience certificate/s, category related certificates (as applicable) and other original documents in support of the information submitted in the online application.
 - 17) The vacancies shown above are provisional and are subject to variation. The Institute reserves the right not to fill the advertised posts or to fill additional vacancies arising out in course of time. The Institute reserves the right to withdraw any advertised post(s) at any time without assigning any reason. The Institute also reserves the right to offer deputation, temporary or contract appointments against the advertised posts.
 - 18) The Institute reserves the right not to fill up the post, cancel the advertisement, without assigning any reason. The Institute reserves the right to offer the post at a level lower than that advertised, depending upon the qualifications, experience and performance of the candidate. The decision of the Institute in all matters related to this recruitment shall be final. No correspondence/interim inquiries will be entertained from the candidates in connection with the process of selection/interview.
 - 19) Canvassing in any form or bringing any influence in the form of political or otherwise will be a disqualification for the post.
 - 20) No TA/DA will be paid for attending the Written/Skill test.
 - 21) The details of the posts, minimum qualifications, age, reservations etc. and other guidelines will be followed as per the MoE Guidelines and "Recruitment Rules" received from time to time for this purpose.
 - 22) All communications in regard with recruitment will be made by **Email only**. Candidates should check their email including SPAM folder regularly. Registration number of the shortlisted candidates for Written/Skill test will be displayed on the Institute website and intimation shall be sent only to registered e-mail id of candidates. No separate intimation will be sent by post.
 - 23) After joining the service of the Institute, the candidates will have to abide by the Rules & Regulations and Act & Statutes of the Institute applicable from time to time. He/She may be



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assigned any duty within the jurisdiction of the Institute or outside depending upon the exigency of the work.

- 24) The Institute shall verify the antecedents or documents submitted by the candidate at any time during tenure of service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background for which he/she has been convicted by any court and has suppressed the said information, then his/her services shall be terminated forthwith and appropriate action will be taken.
- 25) Any dispute with regard to the selection/recruitment process will be subject to Courts/Tribunals having jurisdiction over Goa.
- 26) Any other rule, as applicable will be followed, although not mentioned above.
- 27) In case of any corrigendum/addendum pertaining to this advertisement, the same shall be published in the Institute website only. Accordingly, all applicants in their own interest, are advised to keep track of Institute website <http://www.nitgoa.ac.in/>

(D) Instructions for Filling Online Application Form:

- 1) Candidates not having required qualification/experience need not apply.
- 2) Candidates who have applied for the advertised post in earlier advertisements need to apply a fresh.
- 3) Please read the following instructions carefully before submitting the online application. Last date for submitting online applications is **09th July, 2021**.
- 4) Applicants need **NOT** send the hard copy of application. Candidates fulfilling the eligibility as per the given criteria may apply online in the prescribed application format. Candidates may visit <http://www.nitgoa.ac.in/> Click on the link "**Apply Online**" available below this advertisement and apply for the post.
- 5) There are two Steps in applying for the Post
 - a. **Step-I:** Applicant registration is to be carried out first. Further to which, a **unique registration number** is generated and sent to the registered e-mail ID.
 - b. **Step-II:** Using the registration details, Data filling, documents uploading and fee payment (as applicable) are to be carried out.



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- 6) Please keep ready, your personal details about qualification, details of references, experience details, other relevant details, soft copy of the passport size photograph (Less than 1 MB) before starting to fill the online application.
 - 7) In case, name of the degree that you possess is not listed in the drop-down option, please select "other" and upload the relevant document.
 - 8) Fill the complete required details and pay fee (if applicable) in the online application form.
 - 9) Further, the entered data can be checked by clicking on "**Preview**" button.
 - 10) Once the data entered is checked, "**Final Submit**" button is to be clicked for submitting the application form. Once you "**Final Submit**" the application, you will not be able to edit the application anymore. Click on the "**Print**" button to take printout of the filled application. Please keep one copy for your record.
 - 11) Candidates who have submitted "Online application" only shall be considered for the selection process.
 - 12) After submitting the application form, confirmation email with **unique registration number** will be sent to your email id for future references.

(E) Selection Procedure:

- 1) All applications received by the Institute shall be scrutinized and incomplete applications will be out-rightly rejected.
- 2) Screening of applications will be done on the basis of requirements mentioned in the Recruitment Rules and as per the conditions laid down by the duly constituted Screening Committee.
- 3) Candidates not eligible for the post mentioned shall be disqualified.
- 4) The Institute reserves the right to place a reasonable limit on the total number of candidates to be called for Written/Skill test. Mere fulfillment of qualification does not entitle a candidate to be called for Written/Skill test. MoE Guidelines received from time to time for this purpose will be followed.
- 5) Candidates are advised to bring a valid Photo ID Card (Driving License/Voter Card/PAN Card/Bank Pass Book with Photo/Passport/Aadhar Card/etc) and all the original Educational &



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Experience related documents for verification with one set of self-attested copies at the time of Written/Skill test.

- 6) The appointment of the selected candidates is subject to being found medically fit as per the requirements of the Institute.

(F) Submission of online Application form with necessary enclosures

- 1) Online application form complete in all respects should be submitted on or before **09th July, 2021 by 5.30 p.m.** Institute will not be responsible for any network, connectivity and any other issues.
- 2) Candidates should apply only through ONLINE with the link provided in the Institute Website. Candidates are also encouraged to send soft copy of application after submitting the application form online to the e-mail recruitment@nitgoa.ac.in on or before **09th July, 2021 by 5.30 p.m.**, with e-mail subject “**Application for Post of Technical Assistant (Medical Unit)_June 2021**”.

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Prof. (Dr.) Gopal Mugeraya
Director