



National Institute of Technology Goa

Guidelines for Candidates Taken Admission to M.Tech. Programme For the Academic year 2018-2019

Physical Reporting at NIT Goa: **June 25-28 2018**

Following are the Steps in Physical Reporting Process:

Step1: Document verification.

The candidates need to produce the following documents/certificates at the time of reporting.

S. No.	Details of the Document
1	Document Verification Certificate (DVC) - Issued by the CCMT Reporting Centre.
2	Provisional Admission Letter – Downloaded from CCMT website
3	All the original documents which were verified at RC while issuing DVC.
4	Original Photo Identity Card
5	Candidates for whom the result of qualifying degree is awaited have to produce a certificate from the Head of the Institution (where the candidate studied for qualifying degree) stating that he/she has appeared for the final semester examination of the qualifying degree. Such candidates should compulsorily produce the result of the their qualifying degree and should fulfill minimum educational qualifications latest by 15th September 2018 , failing to which their provisional admission would automatically stand cancelled. Also, an undertaking has to be submitted. Such candidates should produce all original mark lists up to and including pre-final semester.
6	Three passport size colored photograph
7	Scanned copy of passport size photograph and signature
8	Two sets of self-attested copies of the above documents

Step2: Student Registration

As a part of physical reporting, candidates should register with NIT Goa MIS System. The link for the same will be provided at the time of reporting.

Please keep a soft copy of your Photo and Signature.

Step3: Verification of filled data and approval of the same

Step4: Fee Payment – Online

After completing step3 (after the approval), the balance Institute fee need to be paid. Only online payment is allowed. *Please note the payment link will activated only after physical reporting and verification of documents.*

You have option to pay fees online via Debit Card/Credit Card/Net Banking

Fee Structure of NIT Goa : Available at

“http://www.nitgoa.ac.in/uploaded_files/Odd_Semester_Fees_Structure_2018_19_18june2018.pdf”

Note: Only girl students will be provided the hostel accommodation. The hostel fee also need to be paid online as per the above link.

Step5: Admission Confirmation

You will be given a confirmation letter/e-mail from Admission in Charge