



# NATIONAL INSTITUTE OF TECHNOLOGY GOA

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## MINUTES OF 29<sup>th</sup> MEETING OF THE FINANCE COMMITTEE

Date	14.12.2022 at 10.30 a.m.
Venue	NIT Goa Conference Hall

*14/12/22*

कुलसचिव  
Registrar

राष्ट्रीय प्रौद्योगिकी संस्थान गोवा  
National Institute of Technology Goa

*[Signature]*

निदेशक  
Director

राष्ट्रीय प्रौद्योगिकी संस्थान गोवा  
National Institute of Technology Goa

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*14/12/22*

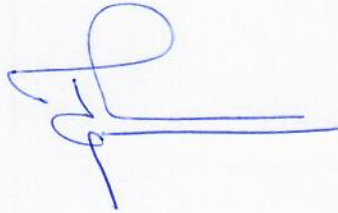


The 29th meeting of Finance Committee, NIT Goa was held on 14<sup>th</sup> December, 2022 (Wednesday) at 10.30 a.m. at NIT Goa Conference Hall and Virtual Mode.

**The following members were present in the meeting:**

Prof. (Dr.) Gopal Mugeraya, Director, National Institute of Technology, Goa	:	Director & Chairman
Ms. Saumya Gupta, Joint Secretary NIT's, Department of Higher Education, MoE, New Delhi	:	Member
Shri. Uday Kiran, Under Secretary (IFD), Department of Higher Education, MoE, New Delhi.	:	Member
Dr. Suresh Mikkili, Associate Professor, Department of EEE	:	Member
Dr. Shashidhar K. Kudari, Registrar, NIT Goa	:	Member Secretary
Dr. C. Vyjanthi, Dean (FW), Associate Professor, Deptt. EEE	:	Special Invite

*10/12/22*



NATIONAL INSTITUTE OF TECHNOLOGY GOA

FC-29.1	<b>Confirmation of minutes of the meeting of 28th FC held on 02.05.2022.</b>
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The Minutes of 28<sup>th</sup> Meeting of the Finance Committee held on 02.05.2022 were circulated among its members. The minutes may be confirmed by the Board as placed in Annexure FC-28.A1.

**Resolution: FC members noted and confirmed the minutes of the 28<sup>th</sup> FC meeting**

FC-29.2	<b>To receive information regarding Action Taken Report (ATR) on decisions in the 28<sup>th</sup> FC meeting held on 02.05.2022.</b>
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**Resolution: FC members noted the action taken report on decisions in 28<sup>th</sup> FC meeting and confirmed the same.**

FC-29.3	<b>Ratification for the principal repayment of HEFA loan 2<sup>nd</sup> instalment of Rs. 14.1195 crore by 4<sup>th</sup> October 2022</b>
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During the FY 2022-23 a demand notice REF: HEFA/ESCROW/NIT Goa/314/2022-23 dated 01.09.2022 received from HEFA regarding the payment of term loan instalment amounting to Rs. 14.1195 crore. As per the Escrow Agreement Rs. 3,52,98,750/- has to be paid from Fee receivables Account (Escrow 1) and balance of Rs. 10,58,96,250/- from Grants receivable Escrow Account 2 to Escrow account 3 Principal Escrow Repayment Account. In this regard, Institute requested MoE for sanction of instalment component of Rs. 10,58,96,250/-the said amount was sanctioned by MoE.

In view of the above, it is apprised that the said amount has been paid on 04.10.2022 to HEFA towards the repayment of Principal Installment within the stipulated time frame.

The same is placed before FC for ratification.

**Resolution: FC noted the action taken and ratified the same.**

FC-29.4	<b>Ratification of repayment of HEFA loan interest amount of Rs. 1,88,53,595/- for Q2, FY 2022-23 by 30th October 2022</b>
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During the FY 2022-23 a demand notice No. REF: HEFA/INT-139/September/NIT Goa/2022-23 dated 01.10.2022 received from HEFA regarding the payment of interest amount of 1,88,53,595/- for Escrow Account 4. In this regard, Institute requested MoE for sanction of interest component of Rs.

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1,88,53,595/- the said amount was sanctioned by MoE and the amount has been paid by the Institute within stipulated time frame on 29.10.2022.

The same is placed before FC for ratification.

**Resolution: FC noted the action taken and ratified the same.**

FC-29.5	<b>Ratification of Purchase of UPS under buyback mode (Rule 176 GFR)</b>
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A UPS was purchased in the Year 2014 vide the purchase order No. NITG/224/9/7/14 dated 08.07.2014 gross amount Rs. 2,74,481.55/- and at present the written down value of the UPS is Rs.01 (Rs. One). Due to usage presently the UPS has become unserviceable. However, the UPS is required by the Department Labs for carrying on the academic activities regularly. In this regard Institute has thought of buying the UPS in buyback mode at a fair considerable buyback value as per Rule 176, GFR.

The same is placed before FC for ratification.

**Resolution: FC noted the action taken and ratified the same**

FC-29.6	<b>Approval for the Purchase of Chairs to VLSI Lab under buyback mode (Rule 176 GFR)</b>
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Chairs were purchased by the Institute in bulk at the time of setting up of Labs and Departments and for officers and at present as per the request received from the VLSI Lab it has been reported that the chairs of the Lab are not in good condition. Therefore, the Lab in-charge and HOD has proposed for buying the new chairs in buyback mode considering essential furniture requirement for the department. In this regard the competent authority has accorded approval for the procurement of Chairs for Lab under buyback mode considering its replacement at fair considerable value as per Rule 176, GFR.

This is placed before FC for the kind approval.

**Resolution: FC noted the action taken and approved the same**



FC-29.7	<b>Ratification of procurement of Hardwares, UTM-NGFW Firewall, Log Analyzer and Networks authentication solution equipment for the amount of Rs 50.5 Lakhs (33 Lakh + 4.5 Lakh + 13 Lakhs respectively)</b>
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As per the requirement received from the Network Administrators for the financial sanction of procurement of Hardwares for the Institutes network infrastructure (UTM-NGFW Firewall, Log Analyzer and Networks authentication solution equipment for the amount of Rs 50.5 Lakhs ( 33 Lakh + 4.5 Lakh + 13 Lakhs respectively) for the smooth functioning of institutes centralized services. In view of the immediate network requirement of the Institute the competent authority has approved for the procurement of UTM-NGFW Firewall ( 33 Lakh) considering that the Institute is in the dire need of the essential infrastructure of setting up of the essential facilities as per the directives and requirements of the Institute.

Further, it is also to bring to the kind notice of FC that the items mentioned are in tune with the guidelines issued by National Informatics Centre (NIC).

However, due to urgent need and requirement the procurement of **UTM-NGFW Firewall as approved by the competent authority** is in pipeline purchase through GeM.

It is placed before FC for the ratification and approval for the same.

**Resolution: FC noted the action taken and ratified the procurement of UTM-NGFW Firewall (33 Lakhs) and approved & confirmed the purchase Log Analyzer (4.5 Lakhs) and Networks authentication solution equipment (13 lakhs) with total amounting to approximately Rs 50.5 lakhs under the Budget Head OH-35. Since, these equipments are urgently needed Director is authorised to take appropriate action.**

FC-29.8	<b>Regarding Repayment of Interest earned to Bharat Kosh</b>
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During the FY 2022-23 Institute has earned an interest amount of Rs. 2,00,27,164 on the grants received from MoE under different heads in preceding years. MoE, NIT Division vide their letter No. F.No.36-8/2020-TS.III dated 04.11.2022 has requested to remit the accrued Interest to Government Treasury through online Bharat Kosh Portal.

It is requested that the approval may please be accorded for the remit the accrued Interest of Rs. 2, 00,27,164.

Placed before FC for the approval

**Resolution: FC approved the same.**

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FC-29.9	Regarding Interest on HEFA loan received under OH 31.08
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This is to bring to the kind attention of the Board that the Interest on HEFA is being received under OH-31.08. The same has been objected by the C&AG and they have made an observation in the SAR for the FY 2021-22. As per the observation, C&AG has advised that the amount of Interest received should be capitalized under building till the building is completed and should not be shown under the Income and Expenditure account. Further, this may also be noted that this will also impact the total valuation of the DPR and will also result in increasing the total cost of the project.

It is therefore requested to please advice for the treatment of the Interest being received. In case if the same has to be capitalized it is requested to MoE that the same is sanctioned to the Institute under the Capital Head OH-35.

Submitted for the kind consideration and approval of the FC

**Resolution: MoE releases the interest on HEFA loan under OH-31.08 to all the NITs and interest on HEFA loan can not be capitalized to the Building cost and same may be informd to C&AG.**

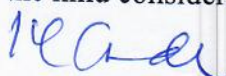
FC-29.10	Writing off of Missing Assets
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This is to bring to the Boards kind attention that at the time of fixed assets verification for the FY 2021-22 and the observation of C&AG in SAR for the FY 2021-22 (Annexure FC.29.A2) pointed out some missing items. The detailing the missing Items with their present value and depreciated values is placed at Annexure FC-29.A3.

As per NIT Statutes Clause 17(5), the Director has the power to write off the items up to a limit of twenty-five thousand, the same may please be removed from the list of fixed assets under the light of NIT Statutes point 17 (5).

Further, the board is also apprised that there are other furniture items which has become obsolete due to passage of time, are unusable and are not in condition to repair for further use, the Board may take the same into consideration and accord approval for the writing off the items and stuck off those specific items from the Asset list with the approval of the Competent Authority by constituting an Institute level Committee. The items written off will be ratified in the next board meeting.

Submitted for the kind consideration and approval of the FC.



**Resolution:** FC approved the proposal. As per NIT Statutes Clause 17(5) FC authorised the Director to write off the unusable and obsolete items in the Institute and strike off such items from the asset list by constituting an Institute level Committee and inform the same in the next FC meeting.

<b>FC-29.11</b>	<b>Upgradation of Temporary Faculties Renumeration</b>
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The pay of faculties appointed at NIT Goa on temporary basis is unpretentious from last 7 years. In order to appoint and retain good quality faculty members the renumeration is proposed at par with the other peer Institutes. The details are mentioned as below:

Sl. No.	Institute	Renumeration for M.Tech Qualified in Rs.	Renumeration for PhD Qualified in Rs.
1	NIT Warangal	50,000	60,000
2	NIT Andhra Pradesh	50,000	60,000
3	NIT Meghalaya	55,000	65,000
4	NIT Mizoram	63,000	70,000
5	NIT Hamirpur	60,000	70,000
6	NIT Rourkela	57,700	70,900

In view of the above, it is requested to kindly approve the enhancement of renumeration of Temporary Faculty at NIT Goa as proposed below:

Present Renumeration for M.Tech. Qualified	Proposed Renumeration for M.Tech Qualified	Present Renumeration for PhD Qualified	Proposed Renumeration for PhD Qualified
Rs. 40,000	<b>Rs. 50,000</b>	Rs. 50,000	<b>Rs. 70,000</b>

Submitted for the kind consideration and approval of the FC

**Resolution:** FC appreciated the proposal and accorded the approval. FC authorised the Director to implement the same from January 2023 session. The proposal is approved and Confirmed.

<b>FC-29.12</b>	<b>Modified Assured Career Progression Scheme (MACPS) implementation for Non-Faculty Employees</b>
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The Modified Assured Career Progression Scheme (MACPS) which was in supersession of previous ACP Scheme is continued in seventh CPC (Point no. 5.1.44 of the Seventh CPC report)

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and can be extended to Autonomous bodies as well (Please refer FAQ's question no. 11). This scheme is applicable to all regularly appointed Group A, B & C officers except officers of the Organised Group 'A' service.

Employees who completed 10 years of regular service in the same grade pay without any promotion or financial upgradation are eligible for the MACPS. The following employees have completed their 10 years of regular service without any promotion or financial upgradation:

Sr. No	Employee Code	Name	Designation	Date of Joining	Date on which completing 10 years	Present Level	Present Cell	Present Basic	Last yearly increment given on
1	3120005	Sudharsan S	Technical Assistant	12/12/2012	11/12/2022	Level 06	11	47600	01/07/2022
2	3120006	Digambar Ramchandra Dhengole	Technician	14/12/2012	13/12/2022	Level 03	12	30200	01/07/2022

Due to non-availability of higher Sanctioned posts in the Institute these employees could not be provided with any opportunity for carrier progression till date. The services of both the employees over the last 10 years is highly commendable and note-worthy. They have contributed to the Institute's growth in every possible way and have carried out all the assignments given to them satisfactorily.

For carrying out MACPS of these employees, a committee has been constituted to evaluate their performance and after through scrutiny by the committee, it is recommended that both the employees may be upgraded to higher Grade Pay as per MACPS rules.

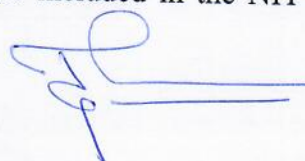
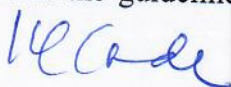
As there are many more employees completing 10 years in the next few months, it is requested that the Director may be authorised to carry out MACPS following all the rules for its Non-faculty employees whenever such case arises and the same be ratified in the forthcoming FC and BOG.

Placed before FC for the kind approval

**Resolution: FC approved the proposal. Further, authorized the Director to carry out MACPS following all the rules for its Non-faculty employees whenever such case arises and the same be informed in the subsequent FC meeting.**

FC-29.13	<b>Ratification of CPDA for implementation in the block period 2021-24</b>
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Detailed CPDA guidelines for the block period 2021-24 are prepared by NIT Goa are placed for ratification. All the guidelines issued by MOE are included in the NIT Goa's CPDA guidelines.



Additionally, in view of the COVID Pandemic and Online Content delivery/research interactions, provision for procuring selected computer peripherals is enabled in this block period.

It is placed before FC for the ratification and approval for the same.

**Resolution: FC members discussed about the CPDA guidelines approved by the Director and ratified the same for implementation for the block period 2021-24.**

FC-29.14	Telephone Allowance for Faculty and Non-Faculty members under Closed User Group (CUG)
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Presently at NIT Goa only faculty members are given a Telephone allowance of 750/- per month. However, NIT Goa being a Non-residential Campus and all our Non-faculty staff also being actively involved in many telephonic interactions for official communication outside office hours as well, it is proposed to bring the entire NIT Goa regular employees (Faculty and Non-faculty) under Closed User Group (CUG) Plan of Mobile network service provider.

Upon preliminary investigation it is noted that for a typical CUG Plan, about Rs 300 per month/Employee is the projected expenditure/employee with an unlimited talk time facility. Presently, we have 73 (35 Faculty + 37 Non-faculty + Registrar) regular employees in NIT Goa. Upon implementation of CUG plan, the estimated cost/month comes to 21,900/- which is less when paying Rs 750/faculty/month (i.e,  $35 \times 750 = \text{Rs. } 26,250$ ).

The advantages of implementing CUG are:

1. Minimise the paper work
2. Reduce the manpower involved in monthly bill processing
3. Overall help in cost cutting

As presently BSNL services are not satisfactory in Goa signal strength wise, it is requested to allow accepting CUG services from a private service providers like Jio/Airtel/Vodaphone/anyother offering the best offer in talk time and data plan.

It may also be noted that few other NIT's Ex: NIT Jaipur have also extended this facility of telephone allowance to all its existing employees and future new joining employees.

Submitted for the kind consideration and approval of the FC for the implementation of CUG plan in NIT Goa for all its existing employees and future new joining employees.

**Resolution: FC approved the proposal and authorised the Director to implement as per the norms.**



<b>FC-29.15</b>	<b>Proposal for Covering Institute employees and their dependents under Group Medical Insurance Policy</b>
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It may please be noted that as per Institute's Medical policy, the employees of the Institute are being reimbursed as per CGHS rates. Also, it is worth mentioning that the Institute fraternity is unable to avail the services as per the standards and norms of CGHS, as there are no full-time specialist doctors and allied services available. It is to bring to the kind notice of the Board that Goa being a Non-CGHS city there is no CGHS hospital in Goa and no CGHS card has been issued to the employees of NIT Goa. Also being a new institute, we are lacking in terms of adequate infrastructure facilities and round the clock in house medical facilities.

As per the emergency situation and medical requirements, Institute fraternity is approaching to the best possible option available nearby, the reimbursement under this is capped as per the CGHS Rates and the reimbursement amount also forms part of the income of employees which is attributable to Income tax.

In the past also, it has been observed that Institute incurred the following medical expenditure during the previous years:

Sr No	Particulars	No of employees and dependents	Amount of expenditure incurred
1	FY. 2016-17	231	4,12,403
2	FY. 2017-18	234	5,59,503
3	FY. 2018-19	235	6,62,400
4	FY. 2019-20	241	10,06,889
5	FY. 2020-21	248	5,27,625 (Due to covid staff members were unable to claim for different reasons)
6	FY. 2021-22	264	10,05,000 Approx

It is observed that there is not much increase in the number of employees and dependents in the past years. However, with passage of time the average age of employees is ranging 35-37 years, with the growing age there is probability that this expenditure will gradually increase in upcoming years.

It may also be noted that old NIT's (Ex: NIT Raipur) and New NIT's, IITs (IIT Kanpur, IIT Goa, etc) have also extended the facility of group Medical Insurance to its existing employees and future new joining employees and their family members.

**Key Benefits of Getting Group Medical Insurance Policy**

1. The services of the hospitals available all over India would be available to the Institute fraternity.
2. The engaging of manpower for processing the medial bills will be minimized.
3. Reduces the risk for uncertain medical emergencies.
4. Cashless facility and Employee welfare.

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Based on the received quotations from different Group Medical Insurance companies for the present NIT Goa employee and their family strength (i.e., approximately 293 Lives) as given in Table below, the tentative premium is **amounting to 20 Lakhs/year for an Insurance cover of Rs 4 Lakh/Family**. However, further negotiation on the premium will be sort after the approval of FC.

Insurance Company	Sum Assured/ Family for IPD	Premium Amount/Year
Care Health Insurance	3 Lakhs	20 Lakhs
ICICI Lombard	3 Lakhs	17 Lakhs
ICICI Lombard	4 Lakhs	20 Lakhs
ICICI Lombard	5 Lakhs	23 Lakhs
TATA AIG	3 Lakhs	18 Lakhs
TATA AIG	4 Lakhs	21 Lakhs
TATA AIG	5 Lakhs	24 Lakhs

It is requested to kindly approve providing this employee welfare facility to the existing employees and future new joining employees and their dependent family members. In many IITs, the full premium amount is funded by the Ministry under OH 36.03 (Medical Expenses). Institute requests the annual premium towards the group medical Insurance is to be met out from the grant received from MOE.

Submitted for the kind consideration and approval of the FC

**Resolution: FC appreciated this proposal of employee welfare scheme. However, FC opined that employees share in the insurance premium is to be decided. FC authorised Director to come out with the percentage of employees share to be incurred in the payment of premium amount as per norms existing in other institutions and report in next FC meeting.**

<b>FC-29.16</b>	<b>Proposal for Hospital Empanelment with cashless facility for OPD Services</b>
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It is to bring to your kind attention that Post-COVID, Institute activities are coming back on Track. Institute fraternity is carrying out all the activities in full-swing providing ample opportunities for achieving its pre-determined goals of reaching academic and research excellence.

Though we have appointed a Medical officer in contractual mode, however round-the clock, emergency and specialised medical services are also required to cater to the Institute's growing needs and requirements. Also, it is worth mentioning here that there are cases where the services of an Expert/Specialised Medical Officer are required.

For facilitating Institute fraternity with all essential medical services immediately will create additional financial burden for infrastructural set-up, salary payments to the employed medical manpower, other costs and will also engage manpower of the Institute for processing those claims and services.





It is reiterated that in Goa, the fraternity of NIT Goa is being deprived of essential facilities due to unavailability of services at par after Manipal Hospital denied for providing services at CGHS rates. Further, it is to bring to the kind notice of the FC that Goa being a Non-CGHS city there is no CGHS hospital in Goa and no CGHS card has been issued to the employees of NIT Goa. It is therefore proposed that the Institute may be permitted for the empanelment of hospitals for Out-Patient Services (OPD) within Goa in cashless mode so that the essential services may be availed without creating any Infrastructural burden on the Institute.

In this process, subsidised/discounted rates will be taken from best hospitals under the cashless mode. It is requested that the board may accord approval for the empanelment of hospitals in the subsidised discounted rates. This is in tune with a similar Institute (IIT Goa) funded by MOE operating from same campus in Goa.

Submitted for the kind consideration and approval of the FC

**Resolution: FC appreciates the proposal and noted that Goa is a Non-CGHS city there is no CGHS empaneled hospital. As an autonomous body, Institute needs to follow CS(MA) guidelines. FC informed that the Institute may receive the quotes on the discounted rates from various hospitals in Goa and come up with comparison between the CGHS rates and the discounted rates in the upcoming meeting for the further action.**

<b>FC-29.17</b>	<b>Additional items, if any, with the permission of the Chair.</b>
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Following is a Table agenda proposed by Director and Chairman of the Board

<b>FC-29.17.1</b>	<b>Request to sanction revised estimate for construction of permanent campus of NIT Goa at Cuncolium, Goa.</b>
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In this regard Director and Chairman of BoG has written a request letter to MoE on 01-12-2022 for the sanction of funds.

Director in his presentation informed the FC that as per the norms of CPWD the construction cost may be allowed to be increased within Plus 10% of the original provision of Rs.303.90 Cr in the approved DPR. CPWD works manual 2019, Para 3.1.4, Page 20, which states that “*for deposit works and works on letter of authorisation, revised estimate will be submitted for the works having expenditure in excess of 10% of A/A & E/S amount*” also allows for plus 10% variation over the approved project cost to cater similar type of project related equipments.





Director Requested FC that expenditure of Plus 10 % over the original provision of 303.90 Cr for taking up construction works against the DPR and additional funds of Rs.10.00 Cr for Furniture to be sanctioned immediately to logically complete the project.

**Resolution: FC approved the proposal and informed the Director to send a request letter to MoE to this effect for the sanction of additional funds for Civil construction and also Rs. 10 Crore for Furnitures. It is also noted that MoE has power to sanction up to a deviation of 20% as per the norms. FC opined that this sanction of additional funds is urgently needed for the logical completion of this project. The proposal is approved and Confirmed.**

The meeting concluded at 11.30 PM with a vote of thanks to the Chairman and the respected members



Secretary

कुलसचिव

Registrar

राष्ट्रीय प्रौद्योगिकी संस्थान गोवा

National Institute of Technology Goa



Chairman

निदेशक

Director

राष्ट्रीय प्रौद्योगिकी संस्थान गोवा

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