

**NATIONAL INSTITUTE OF TECHNOLOGY GOA**  
**Farmagudi, Ponda, Goa – 403401**

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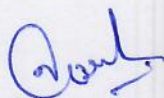
**MINUTES OF 14<sup>th</sup> (SPECIAL) MEETING OF THE SENATE**

Date : 15<sup>th</sup> MAY 2020  
Time : 04:00 P.M  
Venue : Conference Hall, NIT Goa

Proceedings of the 14<sup>th</sup> meeting of the SENATE of NIT Goa held on 15<sup>th</sup> May 2020 at 04:00 PM in Conference Hall, National Institute of Technology Goa. All members were present.

### Senate Members

Si.No	Name	Position	In Capacity
1	Prof. Gopal Mugeraya	Director, NIT Goa	Chairman Senate [Web]
2	Prof. Rajat Gupta	Director, NIT Mizoram, Professor Dept. of Mechanical Engineering, NIT Silchar, Assam	External Member [Web]
3	Mrs. Jyoti Vijay	Executive Director & Chief Corporate Relations, BSBS Business Academy, A Unit of BSBS Knowledge Ventures Pvt. Ltd, Bangalore	External Member [Web]
4	Prof. Airody Vasudeva Adhikari	Professor, Dept. of Chemistry, NIT Karnataka, Surathkal	External Member [Web]
5	Dr. Vasantha M.H.	Registrar (I/C)	Member & Secretary
6	Dr. Veena Thenkanidiyoor	Dean (Academics)	Member [Web]
7	Dr. Velavan Kathirvelu	Dean(Student Welfare)	Member
8	Dr. P. Saidi Reddy	Dean(Faculty Welfare)	Member
9	Dr. B. Venugopal Reddy	Dean(Research & Consultancy)	Member [Web]
10	Dr. Purushothama B. R.,	Dean(Planning and Development)	Member [Web]
11	Dr. Sarani Ghoshal M.	Dean(Institutional Relations & Alumni affairs)	Member
12	Dr. Nithin Kumar Y.B.	HoD,ECE	Member
13	Dr. Ragoju Ravi	HoD, HS	Member [Web]
14	Dr. Amol Rahulkar	HoD, EEE	Member [Web]
15	Dr. Keshavamurthy B.N.	HoD, CSE	Member [Web]
16	Dr. C.Vyjayanthi	HoD, CVE and MCE	Member [Web]



Registrar

National Institute of Technology Goa  
Farmagudi, Ponda-Goa 403 401

Secretary senate



Director


National Institute of Technology Goa  
Farmagudi, Ponda-Goa 403 401

Chairman Senate



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Chairman Senate



Registrar  
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**14<sup>th</sup> (SPECIAL) senate meeting** is convened by the competent authority on short notice looking at the crises due to COVID-19 involving Safety of all students and concerned, with a single agenda for the approval of the proposal of rescheduling the academic activities and evaluation procedure in the prevailing situation of COVID-19 pandemic.

**A.1** To take decision on the proposal on resumption of academic activity concerned to B.Tech. and M.Tech. Students

Academic activities proposed is annexed in Annexure A and same was circulated to all faculty members and Senate members to get the individual comments and further comments circulated & issue was deliberated in meeting held on 12<sup>th</sup> May 2020 from 12 noon to 2 pm with all HoD's and all Dean's meeting Chaired by Director, in capacity of Chairman, Senate and minutes drawn is annexed in Annexure B

Senate may deliberate the proposal and approve the proposal for the implementation.

### Resolution of the Senate

#### For Final year B.Tech. and M.Tech. Students

- The proposed scheme of evaluation presented in the minutes of the Dean's and HoD's meeting, annexed in Annexure B [part of agenda] is approved by the Senate for the final year B.Tech. and M.Tech. Students.
- The Senate empowered the Chairman, Senate to take necessary actions for implementing the same.
- Also resolved that the HoDs and respective faculty members to communicate this decision to the concerned students.

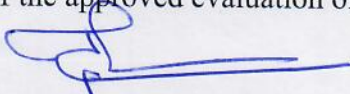
#### For First, Second, Third year B.Tech. and First year M.Tech. Students

Looking into the present & prevailing conditions due to COVID-19 pandemic and safety of the students, Senate approved the above proposal of extending the mode of evaluation to lower semesters of B.Tech. and M.Tech Students with minor modifications. The mode of evaluation approved for the theory courses:

- 40% weightage corresponding to Mid Semester Examinations which has been completed
- 30% weightage for the internal evaluation corresponding to the internal examination(s), assignments, quizzes, etc
- 30% weightage for evaluation for a course based on the coverage of content after the suspension of academic activity. The evaluation to be done by respective faculty members handling the course in consultation with the HoD(s). The approach for evaluation to be followed is same as the one approved for B.Tech. final year theory courses.
- Laboratory courses to be evaluated based on the laboratory experiment sessions conducted till the suspension of the academic activity due to COVID-19

The Senate approved the mode of scheme for implementation and empowered the Chairman, Senate to assess the situation then prevailing in June and take a decision on schedule for the conduct of the approved evaluation of courses of lower semester B.Tech.

  
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and M.Tech. programmes in consultation with respective HoD's till then electronic mode of teaching learning process to be continued.

The Senate also noted the valuable inputs given by the members of the Senate in this crisis period such as involving students in crisis management by making them to analyze the impact of the pandemic on the various sectors of life. These may be incorporated as part of the project evaluation method.

**A.2 Additional items, if any, with permission of the Chairman, Senate**

The meeting ended at 5.30 pm with thanks to Chair.

  
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Annexure A**Proposal for the resumption of academic activity at NIT Goa**4<sup>th</sup> May 2020

This proposal is regarding the completion of the remaining portion of even semester of academic year 2019-2020 and commencement of the academic year 2020-2021

Basically, there are three groups of students to be taken care of:

- 1) Graduating students corresponding to B.Tech 4<sup>th</sup> year and M.Tech 2<sup>nd</sup> year
- 2) B. Tech students of I, II and III year, M.Tech students of I year
- 3) B. Tech and M. Tech students who are going to join NIT Goa during the year 2020-21

Among the three groups mentioned above: The priority should be given to the first group to ensure completion of the graduate programme requirements of the 4<sup>th</sup> year B. Tech and 2<sup>nd</sup> year M.Tech students.

Based on the prevailing conditions the following proposal has been made

**1) Graduating Students Batch:**

**B. Tech:**

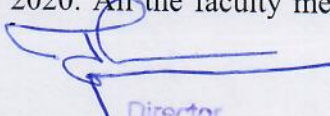
It is proposed to complete the evaluation of graduation requirements of the B. Tech 4<sup>th</sup> year students by 20<sup>th</sup> May 2020 and announce the result by 30<sup>th</sup> May 2020. Due to the prevailing Covid-19 scenario and uncertainty it is difficult to ensure physical presence of all students in the campus before 30<sup>th</sup> June. But many of final year students who are placed and many are going to opt for higher studies. With the best interest of the future of the final year students the following proposal may be taken up for implementation only for the final year students and it is proposed to perform the evaluation as follows:

- B. Tech students have 4 theory courses (Mostly elective) and Major project in the 8<sup>th</sup> semester. No laboratory courses.
  - For theory courses the scheme of evaluation proposed is as follows:
    - 40% weightage corresponding to Mid Semester Examinations which has been completed
    - 30% weightage for the internal evaluation corresponding to the internal examination(s), assignments, quizzes, etc
    - 10% weightage from the accumulated CGPA earned by each students till 7<sup>th</sup> semester. For example, if the student has scored CGPA of 7.5 up to 7<sup>th</sup> semester, for every theory course 7.5% will be added while calculating the end semester marks.
    - Since all the faculty members are involved in teaching process during lockdown period, I request each one of you to prepare 30 independent questions which has weightage for 20 marks each and shall be sent to each student independently and get their answers within 20<sup>th</sup> of May. I once again reiterate that each question should be different for different students and should not be any repetition of question like a design problem. Since you have spent 40 days in online teaching during this lockdown period designing 30 questions will not be a problem at all. The cumulative marks for each student based on mid-term, assignment and quiz, CGPA up to 7<sup>th</sup> semester and final exam marks compiled and the grade can be done which will sent to Dean academic office through HoD by 30<sup>th</sup> May 2020. All the faculty member who are involved in teaching



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final year student should note this and if you have any comment please revert back. Syllabus for 20% weightage is based on online classes for courses which you have taken during lock down period.

- For Major project evaluation
  - Students have completed the major portion of the project work by March 2020. Hence the remaining portion may be evaluated by giving less weightage for the work done after the lockdown period.
  - The students may be asked to submit the report by 21<sup>st</sup> May 2020 and the project evaluation may be done by using skype or other similar means of electronic media before 25<sup>th</sup> of May by the concerned supervisor. Submit the marks to respective Project coordinator through HoD.
- To participate in the proposed evaluation scheme necessary steps may be taken by respective faculty members.

### **M.Tech:**

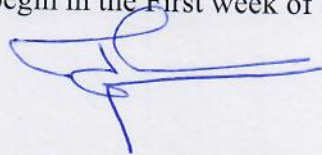
- Scheme of evaluation will be informed later as they will in Institute till end of July 2020.

### **2) B.Tech Students of I, II and III year and MTech students of I year**

- The guidelines imposed by the Government of India and the state government may be considered.
- If everything comes under control, this group of students may be asked to come back by 20<sup>th</sup> of July to complete the even semester requirements and the new academic year may be started from 1<sup>st</sup> of August (tentatively)
- However, teaching learning process through electronic media will continue and Accordingly final examination will starts from 20<sup>th</sup> July 2020 and will be completed by 27<sup>th</sup> July 2020 and academic semester to start by 1<sup>st</sup> August 2020.

### **3) New batch of BTech and MTech students**

- Commencement of classed will be as per the completion of the qualifying examination and admission process.
- However, the guidelines imposed by the Government of India and the state government may be considered
- Tentatively classes may begin in the First week of September 2020.



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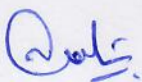
Annexure B

Minutes of Meeting Held on 12/05/2020

The meeting was chaired by the Honorable Director Sir and attended by All Deans, All HoDs, and Registrar I/C. The meeting was primarily convened to take further decision on the proposal on resumption of academic activity concerned to B.Tech. and M.Tech. Students. The following are the resolutions taken in the meeting.

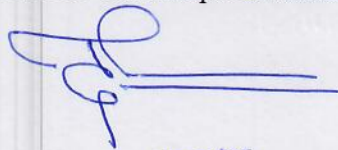
- The proposal on the scheme of evaluation circulated is accepted. The 20% weightage evaluation for a course will be done by respective faculty members handling the subject in consultation with the HoD's. The evaluation will be scheduled for 2 hours and will be based on questions of open book type. Students may be asked to submit the answers through electronic media to respective faculty members. Concerned Faculty members are responsible for setting up question paper(s), completing the evaluation and the award of the marks for the same. In case of any issue faced by students in the evaluation, the concerned faculty members may find suitable measure(s) to give the student a fair chance.
  - The proposed examination must be conducted between 1<sup>st</sup> June to 10<sup>th</sup> June and result to be submitted by 15<sup>th</sup> June.
- Total marks to be entered are in 100 in MIS to avoid any confusion in distribution of marks in MIS.
- Regarding the final year B.Tech. project evaluation, concerned project team should upload the video and PPT of their project demonstration of 10-15 min duration to project coordinator and guide. The project coordinator, guide/supervisor and the HoD should schedule a convenient common time along with project students of a team to evaluate the video and Viva voce with students through any mode of conference call. The said evaluation will be fixed after 10<sup>th</sup> of June and to be completed before 15<sup>th</sup> June.
- Evaluation of Second year M.Tech. students projects thesis by 20-25<sup>th</sup> July 2020 as per above B.tech Project evolution guidelines.
- First year, second year & third year B.Tech and first year M.Tech. students will be continued with academic classes through electronic media till 20<sup>th</sup> June 2020. Decision on the evaluation for them will be made accordingly based on the situation prevailing then else follow the above proposed B.Tech guide lines for theory courses.
- B.Tech. students internship course accounts for one (1) credit. In the prevailing Covid-19 situation, many students are finding it difficult to complete this requirement. Hence, it is proposed to combine the said course (Mini Project/Industrial Training) with courses of 7<sup>th</sup> semester. It is also proposed that the students may be facilitated to complete the course either through mini project or online/offline internship.

This issued with the approval of the competent authority.



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