

**NATIONAL INSTITUTE OF TECHNOLOGY GOA**  
**(An Autonomous Institution under Ministry of Human Resource Department)**  
**(Farmagudi Ponda Goa 403401)**

Tender Ref No: NITGOA/PUR/HOSTEL/2022-23/OW/175 Date: 27-5-2022

**TENDER FOR WATER SUPPLY TO NIT GOA AS ON CALL BASIS**

Sealed tenders are invited from licensed tanker water suppliers for regular water supply to NIT GOA Farmagudi Ponda Goa.

The duly filled in tender form along with **Terms and Conditions and Annexure A – G) and Documents mentioned in Technical Criteria** should be part of Technical Bid Envelope.

**Technical Criteria Evaluation Documents (to be enclosed in Technical Envelope)**

- i) PAN CARD of firm/Proprietor
- ii) GST Certificate (if not applicable attach declaration as per applicable Act/s)
- iii) Annexure-B
- iv) EMD(in the favour of Director NIT Goa Fees Account payable at Farmagudi Ponda Goa)
- v) Annexure-F
- vi) Annexure-G
- vii) Signed and stamped copy of Tender document

**Financial Bid Evaluation Criteria:**

- i) The bidder quoting the least as per Financial Bid will be awarded order.

Please note the Quoted Price in Financial Bid to be Inclusive of all taxes and all charges associated incidental to supplying of water to NIT Goa.

Following documents are required for **payment processing** in case work/service order is awarded.


- 1) Filled in Bidder sheet (**mentioned at Annexure-D**)
- 2) Filled in PFMS Mandate Form (**mentioned at Annexure-E**)

The Application / Tender form submitted without the above documents will be rejected and will not be considered for evaluation of financial bid.

**Last date of submission of tender is 20.06.2022 at 01.00 P.M.**

**Opening of Technical bid is 20.06.2022 at 02.00 P.M.**

**Opening of Financial bid is 22.06.2022 at 11.00 A.M.**

  
Registrar

National Institute of Technology,  
Farmagudi, Ponda-Goa 403 401

## Instruction to Bidders

### A. Format of Tender (tick appropriate box)

☐ It is a Single bid; please give all technical specifications and price bid in one envelope.

OR

☒ It is a two-part bid with separate techno-commercial and price bids. Please see item 1.12 of instructions for method of bidding.

### B. The bid envelope should be super-scribed with

**TENDER FOR WATER SUPPLY TO NIT GOA AS ON CALL BASIS Enquiry**

No. **NITGOA/PUR/HOSTEL/2022-23/OW/175** dt. **27-5-2022**

Quotations should be valid for a period of **90** days from the closing date of the bid.

C. Sealed bids are invited on behalf of The Director, National Institute of Technology (NIT), Goa – 403401, from the intending bidders for supply of the goods/stores/ equipments/ services for the Institute as detailed in the enquiry letter.

D. The last date for receipt of the bid is marked in the enquiry. In case the above date is declared a holiday for NIT Goa, and the bids will be received up to the appointed time on the next working day.

E. The bids may be sent by registered or speed post or by hand delivery, so as to reach the office NIT Goa before the last date of receipt, or alternatively, be dropped in the office of the normal working hours of the Institute.

F. If a prospective bidder requires any clarification in regard to the bidding documents, he may mail to [chiefwarden@nitgoa.ac.in](mailto:chiefwarden@nitgoa.ac.in) at least 03 days before the deadline for receipt of bids.

G. Bids received after the deadline of receipt indicated in Tender document, shall not be taken in to consideration.


H. Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.

I. The cover containing the bid must be sealed and super-scribed "Bid for **TENDER FOR WATER SUPPLY TO NIT GOA AS ON CALL BASIS** vide Enquiry No. . . **NITGOA/PUR/HOSTEL/2022-23/OW/175** dated **27/05/2022** as given under item of the enquiry.

J. The bids shall be opened in the office at the date and time given on the top of the document. The bidders may send their authorized representatives to attend the bid opening, if they so desire. In the event of the above bid opening date being declared holiday for the NIT Goa, and then the bids will be opened at the appointed time and place on the next working day.

K. The bidder has to put seal and sign in full at all pages of the bidding document including all annexures and price bid failing which the bidder will be disqualified.

L. The Director NIT GOA and its successors reserves the right to reject any or all tenders, wholly or partly or close the tender at any stage prior to award of contract without assigning any reason whatsoever.

  
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M. The rates quoted should preferably be net, inclusive of all taxes and duties, packing, forwarding, freight, Insurance and all other incidental charges mentioned separately.

N. The bid is to be accompanied with "Bid Security" (*Earnest Money*) for an amount stated in the enquiry, in the form of Account Payee Demand Draft, in favour of Director, NIT Goa from any Commercial Bank with validity period of 30 days beyond the final bid validity period. The bid security shall be forfeited, if the bidder withdraws during the bid validity period.

O. Any Liability regarding GST will be of supplier/service provider of products/Services.

P. The successful bidder must furnish "Performance Security" for an amount specified in the enquiry, in the form of Account Payee Demand Draft, and/or unconditional Bank guarantee encashable on demand from the Director, NIT Goa, from a Commercial Bank with validity period of sixty days beyond the date of completion of all contractual obligations of supplier including guarantee/ warranty obligations. The Performance Security is to be furnished in favour of the Director, National Institute of Technology ,Goa, within ten days of intimation, failing which his bid security will be forfeited.

Alternatively, fixed percentage of the cost of the stores as stated in the enquiry may be retained by the Institute in its Maintenance Fund towards performance security, which will be released One month after the completion of warranty period.

Q. Payment (100 percent) will be made by Account Payee Cheque/Bank Draft, within 10 days from the day of providing service as per contract, subject to necessary documents required for payment processing.

R. In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, NIT Goa shall be final.

S. The Director NIT GOA and its successors reserves the right to reject any or all tenders, wholly or partly or close the tender at any stage prior to award of contract without assigning any reason whatsoever.

#### **Other Terms and Conditions**

1. **The supply of water to NIT GOA will be on actual requirement basis only. ((Approximate 4 tankers per day (which may increase or decrease as per actual requirement) (Approx. capacity of each tanker 12,000 litres))**
2. **Supplier should have tanker with a capacity of 12000 litres or more.**
3. **Bids offering less than 12000 litres capacity tanker will not be accepted and their bids will be rejected.**
4. **The bidder has to submit an amount of Rs.20,000/- along with the bid in the form of Demand Draft in favour of Director NIT GOA Fees Account payable at Farmagudi Ponda Goa .**
5. **The Performance Security @3% of order value** has to be submitted to Accounts section (within 15 days of award of order) either in the form of Demand Draft or Performance Bank Guarantee by successful bidder in case order is awarded, which will be retained till the completion of contract period. The validity of Performance Security beyond 02 months of contract period.



6. The Bill for water supply will be raised on monthly basis by the service provider to NIT GOA supported with invoices duly certified by authorized representative of NIT GOA.
7. NIT GOA will reserve the right to terminate the contract / service by giving a notice of one month to the Service Provider, in case the service is found unsatisfactory or any other reason. In case service provider/contractor wants to terminate the contract he will have to serve notice period of three months failure to do so will entail forfeiture of security deposit and blacklisting the contractor from participation in future tenders (for a period decided by NIT Goa Competent Authority) of NIT GOA of any categories of tenders.
- 8. The Contract / service will be valid for a period of 6 months only.**
9. Water shall have to be supplied on urgent basis on short notice, as and when required, within One hour of receiving the telephonic order.
10. Tanker shall be filled properly to the full capacity of tank. The custom log-book should be maintained by authorized representative of NIT Goa, which will contain signature of both the authorized representative of NIT Goa and representative of Contractor at the time of supplying water to NIT Goa.
11. In case of delay in supplying of water as per our demand penalty will be imposed by NIT GOA as deemed fit.
12. The size of the tanker to be displayed on the tanker clearly.
13. The rates quoted shall be inclusive of waiting and unloading time. The tanker is basically directed for the consumption of drinking water in NIT GOA. No extra claims shall be entertained on account of above factors.
14. The rate quoted will be applicable for whole quantity of water mentioned above without any change for any reason thereof.
15. The supply of required quantity of fresh water at short notice is the essence of this contract. In case of any water shortage / difficulty with the contractor for supply of water in time, he / she should make necessary alternative arrangement for the same and to supply the water within the time period mentioned above.
16. The supply of tankers should be during the office hours as far as possible.
17. The tender should be submitted on or before **20-06-2022, 01:00 P.M.** in NIT Goa inward section.
18. Opening of Technical Tender will be on **20-06-2022 at 02:00 P.M.**
19. If the tenderer wishes to attend the tender opening, his / her representative should bring an authorisation letter.
20. Authorised personnel of NIT GOA reserve the right to check the water quality as per standards from time to time.
21. In case the contractor during contract period is found for supplying unhygienic water the contract may be terminated by the NIT GOA without any further notice. In this case NIT GOA also reserves the right of forfeiting security deposit without any notice to contractor.
22. The Director, NIT GOA reserves the right to cancel any or all tenders at any time without assigning any reason thereof.

  
Registrar


National Institute of Technology Goa  
Famagudi, Ponda-Goa 403 401

**DISQUALIFICATION CLAUSE:**

23. The Bidder shall be disqualified if:

- (a) The bidder or any of its constituent(s) has been blacklisted/banned business dealing by any Government Department, Government Agency or Public Sector Undertakings (be it Central Government funded or State Government funded) at any time, except in cases where such blacklisting / banning has been withdrawn by competent authority or ceased on the deadline for submission of the bid, for which declaration to be attached in **Annexure-G**.
- (b) Any previous contract of the bidder or any of its constituents had been terminated / rescinded for contractor's failure by NIT GOA during the period of last 5 years before the deadline for submission of the bid
- (c) The bidder or any of its constituents has been issued a show cause notice for poor performance / banning / blacklisting or business or order for suspension of business by the competent authority of NIT GOA.

**Signature of the tenderer with seal**


  
**National Institute of Technology Goa**  
**Farmagudi, Ponda-Goa 403 401**

**ANNEXURE – A****CHECK LIST**

	<b>Annexure A to C have been duly filled in and enclosed</b>	<b>Yes / No</b>
1.	Photocopy of Goods and Service Tax Registration certificate (If exemption applicable declaration of the same)	
2.	Photocopy of PAN Card	
3.	Filled in Bidder sheet (mentioned at Annexure-D)	
4.	Filled in PFMS Mandate Form (mentioned at Annexure-E)	
5.	EMD in the form of demand draft only in favour of Director NIT GOA Fees Account payable at Farmagudi ponda goa	
6.	Declaration in Annexure-G	

**Signature of the tenderer with seal**

**Note: Mandatory please fill in all the details.**

  
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**TANKERS TO BE DEPLOYED FOR WORK  
(With Minimum Capacity of 12000 litres capacity each tanker)**

RTO Vehicle Registration No.	Validity of registration	Capacity of Tanker

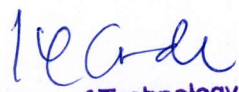
Date: \_\_\_\_\_

Signature of the tenderer with seal

**Note: Bidders please note the capacity of each tanker must be equal or more than 12000 litres per tanker.**

**Note: Bidders offering less than 12000 litres capacity tanker, their bids will be rejected.**

**Note: Mandatory please fill in all the details.**

  
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PRICE BID

Date:

Name of work: "WATER SUPPLY AS ON CALL BASIS"

Sr. No.	Description of work	Unit	Rate in Rs. ( per 12,000 litres of water (Inclusive)	Remarks
1.	Supply of clean drinking water at NIT GOA Main site and NIT Goa Hostels as and when need arises) with capacity of 12,000 litres tanker as on call basis(Including cost of water loading transportation to various locations, waiting and unloading charges and other charges incidental towards drinking water supply)	Litres		

Note: Total quoted tender amount inclusive of water testing charges, all taxes and other charges (including transportation, loading and unloading) if any. **NO EXTRA / ADDITIONAL PAYMENT WILL BE MADE ON THIS ACCOUNT.**

Signature of the tenderer with seal

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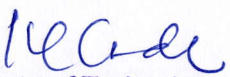


**Bidder Information Sheet**

<u>1</u>	<u>Company Name</u>	
<u>2</u>	<u>company Registration Number</u>	
<u>3</u>	<u>Registered Address</u>	
<u>4</u>	<u>Name of Partners / Directors</u>	
<u>5</u>	<u>BidderType</u>	
<u>6</u>	<u>City</u>	
<u>7</u>	<u>State</u>	
<u>8</u>	<u>Postal Code</u>	
<u>9</u>	<u>PAN/TAN Number</u>	
<u>10</u>	<u>Company's Establishment Year</u>	
<u>11</u>	<u>Company's Nature of Business</u>	
<u>12</u>	<u>Company's Legal Status</u> (choose from below) (Limited Company, Undertaking, Joint venture, Partnership and others)	
<u>13</u>	<u>Company Category</u> (choose from below) (micro unit as per MSME, Small unit as per MSME, Medium unit as per MSME, Ancillary unit, Project Affected person of this company, SSI, Others)	
<u>14</u>	<u>Contact Person Name</u>	
<u>15</u>	<u>Date Of Birth (DD/MM/YYYY)</u>	
<u>16</u>	<u>Correspondence Email</u>	
<u>17</u>	<u>Designation</u>	
<u>18</u>	<u>Phone</u>	
<u>19</u>	<u>Mobile</u>	

Note: If the information is not pertaining to the bidder, in third column he should specify as " Not Applicable"

**Note : Mandatory please fill in all the details**

  
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**Signature of the tenderer with seal**

Date:-

**PFMS Mandate Form**

Sr. No	Details Required	Information
1	Name of Vendor/Supplier	
2	Date Of Birth / Date of	
3	Father/Husband Name	
4	Aadhaar Number	
5	GST No	
6	PAN No	
7	Complete Address	
8	City	
9	Country	
10	State	
11	District	
12	PIN Code	
13	Mobile No.	
14	Telephone No.	
15	E Mail Address	
16	Account Holder Name	
17	Bank Name	
18	Bank (Branch)	
19	Bank Address	
20	Account No.	
21	IFSC Code	
22	Swift Code	

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Farmagudi, Ponda-Goa 403 401

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I/we would not hold the user Institution responsible.

**Name:**

**Stamp/Seal &Signature of Vendor/Supplier:**

**Note: Mandatory please fill in all the details.**

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(On Letter Head)

**DECLARATION BY THE TENDERER**

(To be sent/kept in Technical Bid)


I/We \_\_\_\_\_ have read all the terms and conditions of this tender document (Tender/Bid No. : \_\_\_\_\_) and fully agreeable to the same.

**Note: Mandatory please fill in all the details.**

(Signature)

(Seal of the organization)

Date: \_\_\_\_\_

  
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(On Letter Head)

**DECLARATION BY THE TENDERER**

(To be sent/kept in Technical Bid)

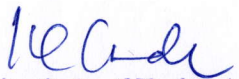
I/We \_\_\_\_\_, do hereby declare that the firm \_\_\_\_\_ is  
not debarred by /has not been blacklisted by any Government/Semi-Government  
Departments/Autonomous Bodies/Organizations/ Institutes (either funded by Central  
Government or State Government) as on the date of submission of the bid no.  
\_\_\_\_\_ dated \_\_\_\_\_.

**Note: Mandatory please fill in all the details.**

(Signature)

(Seal of the organization)

Date:

  
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