



**NATIONAL INSTITUTE
OF TECHNOLOGY GOA**

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**MINUTES OF
33rd MEETING OF THE FINANCE COMMITTEE**

Date	10.10.2023 at 03.30 PM.
Venue	NIT Goa Conference Hall Hybrid Mode

**Minutes of FC
33rd Meeting, 10th October 2023**

The 33rd meeting of Finance Committee, NIT Goa was held on 10th October, 2023 (Tuesday) at 03.30 PM at NIT Goa Conference Hall and Hybrid Mode.

The following members were present in the meeting:

- | | | |
|---|---|---------------------|
| Prof. Omprakash Jaiswal,
Director,
National Institute of Technology, Goa
(Attended In person) | : | Director & Chairman |
| Shri. Veena Dunga,
Deputy Secretary NIT's,
Department of Higher Education,
MoE, New Delhi
(Attended Online) | : | Member |
| Shri. Anil Kumar,
Director (Finance),
Department of Higher Education,
MoE, New Delhi.
(Attended Online) | : | Member |
| Dr. Suresh Mikkili,
Associate Professor,
Department of EEE
(Attended In person) | : | Member |
| Dr. Shashidhar K. Kudari,
Registrar, NIT Goa
(Attended in person) | : | Member Secretary |

14/10/23

Jaiswal

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NATIONAL INSTITUTE OF TECHNOLOGY GOA

The Finance Committee (FC) meeting started with a welcome address by the Director and the Chairman Prof. Omprakash Jaiswal.

FC-33.1	Confirmation of minutes of the meeting of 32nd FC held on 18.07.2023.
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The Minutes of 32nd Meeting of the Finance Committee held on **18.07.2023** were circulated among its members. Suggestions were received from members and the same are incorporated in the revised minutes and circulated to all members through email.

The revised minutes are placed before FC for confirmation.

Resolution: FC members noted and confirmed the minutes of the 32st FC meeting

FC-33.2	To receive information regarding Action Taken Report (ATR) on decisions taken in the 32nd FC meeting held on 18.07.2023.
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The action taken report of all the agenda points of 32nd FC held on 18.07.2023 were presented to the Finance Committee.

FC is requested to confirm the action report of 32nd FC.

Resolution: FC members noted the action taken report on decisions in 32st FC meeting and confirmed the same.

FC-33.3	To Consider and Confirm 08th BWC items related to finance
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FC-33.3: BWC-8.3	Electricity connection for the permanent campus at Cuncolim.
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Reference is made to 08th BWC meeting item **BWC-8.3**

For the electricity connection to the campus, Goa Electricity Department (GED) conveyed approval for a load of 1800 KVA phase-wise (i) 1000KVA from 33 KV Velim I/II circuit through the 9-pole structure and (ii) 800 KVA from the Cuncolim substation through the 9 pole structure.

- (i) Concerning the approval for an electrical load of 1000 KVA, GED notified NIT Goa to pay a security deposit of Rs. 1,01,00,000/- (Rs. One Crore one lakh only) to release electricity through the 9 pole structure from 33 KV Velim I/II circuit. A request was made to the Chief Secretary of Goa (**Annexure 8.3.1**) and Chief Engineer (CE) to waive the security fee because NIT Goa is functioning under MoE. However, NIT Goa's request was not considered, and the CE has directed NIT Goa to pay the said fee for getting the

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electricity connection vide letter dated 03/08/2023 (**Annexure 8.3.2**).

- (ii) A technical sanction was received from GED with an estimate of Rs.123,33,359/- (Rs. One crore twenty three lakhs thirty three thousand three hundred fifty nine) for electricity connection for a load of 1000 KVA from 33 KV Velim I/II circuit to the NIT Goa. Approval was obtained in 6th BWC vide item no 6.3. Accordingly, CPWD was requested to carry out the work as per the terms and conditions in the approval. Based on the estimate given by GED, CPWD has submitted the preliminary estimate of 1,33,99,600/- (Rs. One crore thirty three lakhs nintynine thousand six hundred), including ESI and EPF (**Annexure 8.3.3**). Referring to the approval of 6th BWC, item no 6.3 and consequent 31st FC and 39th BoG of NIT Goa, A/A and E/S has been issued for the said work with the condition that fund will be released as soon as MoE release the first instalment. The said amount is the preliminary estimate based on GED technical sanction. However, the cost may vary based on the actual requirement. BWC is requested to authorize the Director, NIT Goa, to approve the cost based on actual requirements, which maybe ratified in subsequent BWC meetings.
- (iii) The tender process for the said work is completed, and the work order has also been issued. Completion of said work involves the import of an RMU from overseas. Manufacturing and receiving of the said unit would take two to three months. If the receiving of RMU is delayed, looking at the necessity of the electrical connection for the campus, an alternative arrangement is planned by CPWD. This requires an expenditure of 15 lakhs and is only needed if there is a delay in receiving the RMU.

All the said expenditures will be managed within the additional funds sanctioned by MoE vide letter dated 20/09/2023.

BWC is requested to consider and approve the same.

Resolution of BWC:

Recommendations of the BWC are as below:

- (i) Concerning payment of the security deposit, BWC approved paying the amount, but it should be managed within the additional funds sanctioned by MoE vide letter dated 20/09/2023.
- (ii) BWC deliberated on the status of the electricity connection for the permanent campus and noted that the estimate of Rs 1,33,99,600/- submitted by CPWD is based on technically sanctioned estimate given by GED, Goa since the work has to be carried out by CPWD under the supervision of GED/GOA. This is for getting electricity load of 1000KVA from 33 KV Velim I/II circuit to NIT Goa campus. BWC enquired whether this HT infrastructure being created by CPWD would be sufficient to take additional load of 800 KVA at a later stage (Total load 1800 KVA). CPWD confirmed that the work has already been awarded & the infrastructure will take care of total load of 1800 KVA without any additional expenditure.
- It was also informed by CPWD that the work is in fast progress and will be completed as committed. BWC member Mr. A K Jain offered to go through the technical provisions of the work and give advise for improvements in electricity distribution system, if any.





CPWD was advised to go ahead with the work as already awarded and ensure timely completion.

- (iii) CPWD informed that the work of HT distribution is progressing well and 33 KV RMUs are being manufactured as per tender conditions. CPWD's proposal for additional expenditure of Rs 15 lakhs for delay, if any, in receiving RMUs was not approved. CPWD assured that HT infrastructure will be ready in time for receiving 33 KV supply from GED, keeping in view the Institute's plan to commence operations in new campus without further delay.

As per the resolution of BWC the Finance Committee is requested to consider and approve.

Resolution: FC approved the recommendations and confirmed the resolution of BWC

FC-33.3: BWC-8.4	Procurement of furniture for the permanent campus of NIT Goa
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Reference is made to 08th BWC meeting item **BWC-8.4**

As construction of the permanent campus is on the verge of completion, furniture for the campus is essential to shift the academic activities by next semester. All furnitures in usable condition at the present campus will be shifted to the permanent campus. Currently, NIT Goa has Rs. 9.68 Crore available on the furniture head. Since the fund is highly limited, it has been decided to procure the furniture required to complete the CPWD scope for handing over the buildings. So, the furniture required for hostels and locations in other buildings where electrical conduits are provided on the floor is considered for procurement in phase-1. CPWD has submitted an estimate of Rs. 8.2 Crore and requested for A/A and E/S vide letter dated 07/09/2023 (**Annexure 8.4.1**). The remaining furniture will be procured after shifting to the new campus as per the availability of the funds.

BWC is requested to consider and approve the same.

Resolution of BWC: BWC noted that the furniture to be procured against an estimate of Rs.8.2 crore submitted by CPWD and existing usable furniture in the transit campus is only sufficient for shifting the current student strength to the new campus, thereby the academic activities shall be started in the permanent campus. Regarding the furniture estimate submitted by CPWD, the BWC noted that an estimate for electrical works on the furniture amounting to Rs. 25 lakhs may be removed as it falls under the electrical head. BWC also urged CPWD to submit the revised estimate by suitably rearranging the Boy's and Girl's hostel furniture requirements

BWC also suggested that NIT Goa to purchase furniture utilizing available funds on the furniture head. For any additional furniture requirement, an independent committee may be formed to assess the requirements for catering to 1260 students. Based on the report submitted by this committee, the BWC may accord its recommendation for additional fund disbursement under the furniture head.

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As per the resolution of BWC the Finance Committee is requested to consider and approve.

Resolution: As per the recommendation of BWC, FC has accorded the approval for the purchase of furnitures through CPWD.

FC-33.3: BWC-8.5	Procurement of equipment for academic departments and hostel mess requirements
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Reference is made to 08th BWC meeting item **BWC-8.5**

Due to space constraints in the existing campus, NIT Goa runs its academic activity with limited equipments. Some of the curriculum laboratories are being conducted at Government Engineering College (GEC), Goa on payment basis. As construction of the permanent campus is on the verge of completion, and NIT Goa plans to start academic activities in the permanent campus in the upcoming semester, the procurement of laboratory equipments required to support curriculum academic activity and the hostels' mess has become crucial. Hence, these equipments are planned to be procured under phase-1. The total estimate for the equipment to be procured in phase-1 is Rs 19.1 Crores. Currently, NIT Goa has Rs 29.11 Crores under the equipment head. The requirement received from various departments is as follows:

Sl. No	Items	Department	Preliminary Estimate (Crores)
1	Equipment for academic departments for curriculum requirements	APS and HSS	0.7
		CSE	3.0
		CVE	2.8
		ECE	1.0
		EEE	1.4
		MCE	7.6
2	Equipment for hostel messes, Canteen exhaust system		1.6
Total			19.1

The said amount is a preliminary estimate only. The cost of expenditure may change as per actuals. The Director may be authorized to approve the amount based on actual requirements, which may be ratified in the subsequent BWC meetings.

BWC is requested to consider and approve equipment purchases following GFR norms.

Resolution of BWC: *BWC has agreed and approved the proposal to purchase the equipment essential to meet the academic requirements on the permanent campus. Further, BWC authorized the Director to approve the amount as per actual and to reappropriate the amount among the departments as per the requirements, if needed.*

As per the resolution of BWC the Finance Committee is requested to consider and approve.





Resolution: As per the recommendation of BWC, FC has accorded the approval for equipment purchase as per GFR norms.

FC-33.3: BWC-8.6	Ratification of approval accorded to conduct stability analysis at various locations at the construction site.
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Reference is made to 08th BWC meeting item **BWC-8.6**

The construction of the permanent campus for NIT Goa is at an advanced stage and is nearing completion. As per the report of the committee formed in 6th BWC meeting and the resolution of the 7th BWC meeting (item no. 7.3), further protective works are required at the permanent campus to ensure better water management and stability of slopes at the foothills. In this context, the slope stability analysis of hill cuts at various locations at the site is necessary to ascertain how the slopes are to be treated to ensure stability and protection in campus from landslides, etc. Accordingly, CPWD has submitted an estimate to conduct a stability analysis by a team of experts amounting to Rs. 5,26,100/- (Rs. Five lakhs twenty six thousand one hundred) vide letter dated 14/07/2023 (**Annexure 8.6.1**). This work includes carrying out slope stability analysis and submitting a detailed report containing stability analysis and suggestions regarding necessary remedial measures to stabilize the slopes wherever necessary.

Considering the requirement and time limitations, the Chairman of BWC has approved the proposal to conduct the slope stability analysis, which is communicated to CPWD for necessary action.

BWC is requested to consider and ratify the approval accorded by the BWC chairman.

Resolution of BWC: BWC approved and ratified the approval accorded by the BWC Chairman. Further, BWC also suggested that all available options should be weighed in while looking for a suitable slope stability method, and a state-of-the-art, efficient and cost-effective method should be adopted.

As per the resolution of BWC the Finance Committee is requested to consider and approve.

Resolution: FC approved the same.

FC-33.3: BWC-8.7	Release of Rs. 25 Cr against receipt of request letter from CPWD from the additional fund sanctioned under 20% provision over and above approved layout.
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Reference is made to 08th BWC meeting item **BWC-8.7**

NIT Goa has released a sum of Rs 295.05 Cr from time to time upon demand raised by CPWD from SFC sanctioned amount of 304.33 Cr. A request for additional funds to complete the construction of the permanent campus was placed in the 6th BWC meeting (item No 6.5), and it was recommended to submit the proposal to MoE in the 7th BWC meeting (item no 7.4). The proposal was submitted to MoE vide a letter dated 26/7/2023. In response, MoE has sanctioned Rs. 86.5 Cr funds vide letter dated 20/9/2023 (**Annexure 8.2.1**).





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In a letter dated 22/09/2023, CPWD requested to release Rs 25 Cr (**Annexure 8.7.1**) to clear the liability at the construction site for further work progress. However, the fund is not yet received by NIT Goa. So, BWC may approve and authorize the Director and BWC Chairman to release the 25 Cr as soon as NIT Goa receives the funds.

BWC is requested to consider and approve the release of 25 Cr to CPWD from the additional funds sanctioned by MoE.

Resolution of BWC: BWC approved the release of 25 Cr to CPWD from the additional funds sanctioned by MoE as soon as funds are received.

As per the resolution of BWC the Finance Committee is requested to consider and ratify.

Resolution: Funds were released by MoE and the same has been paid to CPWD as per recommendation of BWC. FC ratified the same.

FC-33.4	Regarding HEFA loan for balance additional amount of Rs. 61.50 crore (Rs.86.50 crore - Rs.25.00 crore) of sanctioned Rs.86.50 crore for construction of premanent campus of NIT Goa under Window-II.
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This is with reference to the requirement of additional funds for the construction of permanent campus project for which, approval for the amount of Rs. 86.50 Crore was accorded in the preceding BWC, FC & BoG meetings. The detailed requirement is as under:

Sl. No	Item Description	Cost (in Crores)
1	Change in Built-up area	24.50
2.	Change in external developmental work	25.00
3	Item not included in DPR but required for completion of the project	11.50
4	Increase in GST	13.50
5	Safety against slope instability and drainage system for monsoon water	12.00
	Total	86.50

In this regard, MoE vide their letter F. No. 23-4/2018-TS.III dated 20th September 2023 (Annexure FC-33.A1) has informed that the Competent Authority of the Ministry has also concurred the proposal of NIT, Goa towards release of additional Rs.86.50 crore to the Institute in accordance with the provision for release of 20% additional grant beyond approved outlay for executing following projects at the permanent campus

MoE further informed that the Competent Authority has also approved to release an amount of Rs.25.00 crore out of approved additional amount of Rs.86.50 crore to NIT, Goa through Grant-in-





Aids released by the Ministry. Further, the Institute shall approach HEFA to finance the capital loan for balance additional amount of Rs.61.50 crore (Rs.86.50 crore - Rs.25.00 crore) under window-II.

In this regard, Institute has approached to HEFA, the required documents are prepared for obtaining the loan in Window-II.

Placed before the Finance Committee for the approval to get the finance from HEFA loan under window-II.

Resolution: FC approved to get HEFA loan for balance additional amount of Rs. 61.50 Crore (Rs.86.50 Crore - Rs.25.00 Crore) of sanctioned Rs. 86.50 Crore for construction of premanent campus of NIT Goa under Window-II.

FC-33.5	Approval of Annual Accounts for FY 2022-23
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This is with reference to the approval of annual accounts for FY 2022-23, the annual accounts for FY 2022-23 were circulated to all FC and BOG members as a circulation agenda via email dated 09th August 2023. Institute has received suggestions from IFD. Accordingly, revised copy of annual accounts FY-2022-23 was circulated to all FC and Board Members. The same has been approved by the FC and board members, the approval of NIT division dated 28.08.2023 is placed at Annexure FC-33.A2.

The same is placed before the FC for ratification.

Resolution: FC ratified Annual Accounts for FY 2022-23.

FC-33.6	Ratification of repayment of principal amount of Rs. 14,11,95,000/- (10,5,89,6250 + 3,5,29,8750) towards HEFA loan 4th instalment by 4th October 2023.
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FC is apprised that the demand request received from HEFA demand notice REF: HEFA/ESCRDND/345/2022-23 dated 30.08.2023 (Annexure FC-32.A3) regarding the repayment of an amount of Rs.14.1195 crore towards the 4th instalment of HEFA Loan.

As per the stipulated terms and conditions of the HEFA loan agreement in Window-II and MoE guidelines 75% amounting to Rs. 10,58,96,250 is funded by the MoE and the balance of 25% amounting to Rs. 3,52,98,750/- has been met out by the Institute from its IRG. The payment for the same has been processed. In view of the above, it is apprised that the said amount has been paid to HEFA towards the repayment of Principal Installment within the stipulated time frame.

The same is placed before the FC for ratification.





Resolution: FC ratified the same. Further FC advised that the institute contribution of 25 % repayment of HEFA loan installment should be placed for ratification as 75% of of the installment is funded by MoE.

FC-33.7	Ratification of Student Counsellor appointment on Contract basis
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This is regarding the appointment of a Student Counsellor within NIT Goa. As institute continuously strive to enhance the holistic well-being and academic success of our students, the introduction of a Student Counselor will play a pivotal role in achieving these goals.

Based on the recommendation of Dean (Students Affairs) Director has appointed a Student Counsellor on temporary basis for six months on consolidated salary of Rs. 40,000 /-.

FC is requested to ratify the appointment of Student Councilor.

Resolution: FC ratified the appointment of student Counsellor on Contract basis.

FC-33.8	Hiring teachers / Course instructors for teaching certain portions of the curriculum courses
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This is regarding engagingment of specialized teachers / course instructors for delivering certain portion of the curriculum *courses of Indian Knowledge system as per new NEP 2020* recommended by the 23rd Senate. NIT Goa has implemented new curriculum from AY 2023-24. In future also there will be many new courses that will be introduced. For teaching some of the courses or modules of a course, external expertise from academia or Industry will be required. The proposed salary/honorarium component in such cases is as below.

Sl. No.	Duration	Salary/Honorarium
1	Hourly basis	2,000/-
2	Per course in one Semester	60,000/-

FC is requested to approve the proposal.

Resolution: FC approved the proposal for hiring teachers / Course instructors for teaching certain portions of the curriculum courses of Indian Knowledge system as per new NEP 2020 recommended by 23rd Senate as per the Salary / Honorarium proposed above. FC was informed that such course instructors will be engaged for courses which are being included in the new scheme of instructions.



FC-33.9

Revised Fee structure of Hostel

It is to bring to the notice of the Board a proposal by Chief warden to revise the hostel fee structure in alignment with the fee structures of other NITs and IITs, as indicated in the attached Excel sheet (Annexure-FC-32.A4).

The current hostel fee at NIT Goa is of Rs. 32,250, while the proposed hostel fee is of Rs. 41,250. This proposed fee includes an additional Rs. 5,000 for the Caution Money Deposit (CMD) to be paid at the time of hostel admission, Rs. 3,000 for electricity, water charges, service charges (please note that some portion of rent may also be increased), and Rs. 1,000 for students' extracurricular activities.

It is important to note that this proposed fee adjustment will be implemented after shifting to the new campus.

The same is placed before FC for approval

Resolution: FC opined that that the proposed hostel rent is to be increased to 6000 per semester and to include Rs. 3000/- per semester separately towards water, electricity and other charges. Rest all proposed fees accepted, which totals to be hostel fee Rs. 44, 250/-.

FC-33.10

Adoptation of MoE order regarding "Revision of emoluments and service conditions for research personnel engaged in R&D programme"

This is to bring to the notice of the Board that institute has received a latter from MoE, Ref: F.No.33-2/2023-TS.III-Part (1) dated 13th September regarding Revision of emoluments and service conditions for research personnel engaged in R&D programme of the central Government Departments / Agencies (Annexure FC-32.A5).

Tha same is placed before FC for approval to adopt the above order for Institute Research Scholars getting scholarship under MoE Grant.

Resolution: FC approved to adopt the MoE order Ref: F.No.33-2/2023-TS.III-Part (1) dated 13th September regarding Revision of emoluments and service conditions for research personnel engaged in R&D programme for Institute Research Scholars getting scholarship under MoE Grant.

FC-33.11

Shifting tender for permanent campus at Cuncolim, Goa

The Finance Committee is apprised that the construction work of permanent Capmus is at the verge of completion. The Laboratory equipments, furnitures, computers and other movable assets, and consumables needs to be shifted to the permanent Campus at Cuncolim, Goa.

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It is expected that the process for shifting tender needs to be initiated at the earliest because institute has planned to start next semester from permanent campus at Cuncolium, Goa. As new campus is about 45 kilometers from the transit campus at Farmagudi, Goa, it is projected that the tentative cost of shifting tender will be around 2 Crore. It is requested that the FC may kindly accord approval for floating the shifting tender and authorize the Director to process the tender as per actuals. The same will be ratified in the subsequent FC & BoG.

The same is placed before FC for approval

Resolution: FC approved the proposal.

FC-33.12	Escalation cost to be included in Fresh Tendering for the existing facilities/ services
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The Finance Committee is apprised that the BoG in its 30th Meeting accorded approval for initiating the tenders for Housekeeping Services, Manpower Services and Security services then the Estimated costs were projected as per the average expenditure for the FY 2022-23 as per the existing strength. Further it is apprised that once the Institute is shifted to its permanent campus it is expected that the cost of the tenders for House Keeping Services, Manpower Services will increase 2.25 times.

In this regard, Institute has already floated the tender for security services through GeM, it is Projected that the annual cost for the security tender is Rs 1.45 Crore (Rs. 12 Lakh Per month) to cater the security services at NIT Goa transit campus. Once Institute shifts to its permanent campus at Cuncolim Goa it is expected that security requirement will increase by 2.25 time more than the existing requirement. The reason being more security personnel will be required to ensure safety and security of the Campus, therefore the security tender may amount to Rs. 3.25 Crore annually (Rs. 27 lakhs per month).

Sr. No	Particulars	Approx. Annual Expenditure approved in 30th BoG (in lakhs) as per average expenditure for the FY 2022-23	Approx annual expenditure after shifting to new campus (in lakhs)
1.	House Keeping Services and Manpower Services	164*	400*
2.	Security Services	103	325

*Also it is apprised that as per audit observation the housekeeping and manpower tender will be processed separately.

The same is placed before FC for approval



Resolution: FC approved the proposed escalation cost of fresh tendering for security and house keeping services for new campus.

FC noted that Security tender which is already floted for cost 1.45 Cr for existing temporary campus and estimated cost 3.25 Cr after shifting to permanent campus has already been considered and explicitly mentioned in the tender document. FC approved the security tender which is in process and advised to call for fresh tender for house keeping and manpower considering the requirement of the new campus. Till the these tenders are fianlzed the existing vendor should continue for providing services.

FC-32.13	Additional items, if any, with the permission of the Chair
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There were no additional items.

The meeting concluded at 04.30 PM. with a vote of thanks to the Chairman and the respected members


Secretary

कुलसचिव

Registrar

राष्ट्रीय प्रौद्योगिकी संस्थान गोवा

National Institute of Technology Goa


i/c Chairman

निदेशक

Director

राष्ट्रीय प्रौद्योगिकी संस्थान गोवा

National Institute of Technology Goa