Date: 31-07-2024

Physical Reporting Schedule for newly admitted B.Tech. candidates through DASA-2024 counseling for the Academic Year 2024-25.

The physical document verification for B.Tech. candidates admitted via DASA-2024 are scheduled from August 13, 2024 - August 14, 2024, between 09:00 AM and 05:00 PM. The verification will take place in Mandovi Seminar Hall of the Institute. All candidates, along with their parents or guardians (if accompanying), *should report to Mandovi Seminar Hall, located diagonally opposite of the Admin Building*, according to the schedule provided below.

1. Physical reporting of the candidates allotted to NIT Goa

Candidates are advised to fill their details through the NIT Goa MIS portal as mentioned below and pay the balance Institute's fee before Physical Reporting at NIT Goa.

Who can register in NIT Goa MIS Portal

- The candidates who have **accepted and secured** the allotted seat in **DASA-2024 (Round 1-4) and Special round by paying the full tuition fee.**

2. Registration (ONLINE/OFFLINE)

- Register with NIT Goa MIS System using **NIT Goa Online Admission Portal**
- The **above link will be active from 4th August (10.00 AM) to 15th August 2024 (05.00 PM).**
- Please fill all the fields in the NIT Goa MIS Portal (Personal and Academic related).
- Upload below mentioned documents along with recent Photo and Signature.
- Please take a printout of the online admission form after completion.

3. Schedule for the Physical Reporting at NIT Goa

Candidates should adhere to the following schedule for the smooth conduct of the admission process,

S. No.	Reporting Date	Admission Quota
1	13 – 14, August 2024	*All students who have secured admission under DASA General and CIWG category*

4. Documents required for Physical Reporting

The following documents to be uploaded in the MIS portal and also bring the original documents during physical verification.

1. Admit Card of JEE (Main)
2. Score Card of JEE (Main)
3. Provisional Admission Letter issued by DASA-2024
4. Reporting Confirmation Letter
5. Fee Receipt
6. Applicant's Passport
7. Class X / Birth Certificate (Proof of DoB)
8. Class X Mark Sheet (original)
9. Class XI Mark Sheet (original)
10. Class XII Certificate/Mark Sheet (original)
11. Certificate from School authorities (in the format given in Appendix-II on the letterhead of the school) as proof of completion of 11th and 12th Standard or equivalent
12. Percentage/CGPA equivalence provided by the principal examination authorities, in case CGPA on a different scale than that specified is awarded OR if only grades are awarded
13. Proof of 2 years of education (11th and 12th or equivalent) in a foreign country in case of NRI (School leaving certificate/Mark sheets/Study Certificate as in appendix IV)
14. OCI card and VISA of student (if applicable)
15. Transfer Certificate issued from the last school/college attended
16. Study and Character Certificate issued from the last school/college attended
17. Migration Certificate
18. Medical Certificate (JoSAA format : Annexure VII)
19. Three Passport size photos
20. For Anti Ragging Undertaking (mandatory), candidates are required to register themselves on the UGC website (http://www.antiragging.in) >Forms>students undertaking>Select University>fill the details
21. Photocopies of the above documents to be submitted during physical reporting for the admission (Self attested).

Applicant applying under the CIWG quota has to produce all the following documents in addition

22. Copy of the passport of the parent working in the Gulf.
23. Copy of Parent's visa with a validity on any date in the year 2024.
24. Copy of Parent's Work Permit with a validity on any date in the year 2024.
25. Certificate from the company/organization as proof that the parent is working in a gulf

country as per Appendix III of UG Brochure. If a parent has been working in gulf till any date in the year 2024, then the certificate (Appendix III) may state the same.

Further during Physical reporting at NIT Goa, the following will be generated

26. NIT Goa MIS - Registration Report.
27. Admission Letter.

If any certificate is in language other than Hindi or English, translation of the same in English is to be produced with certification by the competent authority.

5. Admission Confirmation

After successful completion of OFFLINE Reporting, you will receive a confirmation letter from the Admission In-Charge of NIT Goa.

Note: Physical Reporting at NIT Goa by all candidates who have confirmed their seats through DASA 2024 is **mandatory. Failure to report by the deadline will lead to cancellation of the provisionally allotted seat.**

6. Steps to be followed during the Admission Process:

		Role of the Candidate	Role of the NIT Goa officials
Data Entry in MIS	Step 1	• Fill the details in NIT Goa MIS portal • Upload the documents	• Verifying officer will verify the documents • Email will be sent to the candidate regarding document verification
	Step 2	• Pay the fees (if applicable)	• Accountant will verify the fees details • Email will be sent to the candidate regarding fees payment
Original Documents Verification	Step 3	• Visit verifying officer with original certificates	• Verifying officer will verify the original documents
	Step 4	• Visit admission In- Charge	• Admission In-Charge will approve the admission of the candidate. • Admission letter will be issued.

7. Hostel facilities

The hostel room allotments will be done at the time of physical reporting. The candidates may come prepared to stay in the hostel soon after the completion of admission formalities. Mess facility will be available from the date of reporting to the Hostel.

8. **Fee details**

   Balance Tuition fee required to be paid at the time of physical reporting

Sl. No	Category	Tuition Fee Paid (For First Semester only) to DASA 2024	Balance Fee to be paid during Admission (in Rs)
1	DASA	4,000 USD	Rs. 21,500
2	CIWG	Rs. 62,500	Rs. 21,500

9. **Hostel fee**

   Students who all are required hostel facilities have to pay a hostel fee of **Rs. 44,250** at the time of hostel admission for the first semester includes the mess fee.

10. **Fee Payment – Online mode only**

Fee Structure of NIT Goa**: NIT Goa Fee Structure**

Fee Payment: NIT Goa DASA Online Payment

Please note that the payment link will be activated after online reporting and verification of the documents only.
Students are required to pay the full first semester fee at the time of admission.

11. **Orientation program and Commencement of classes**

The classes for first semester B.Tech. students for the academic year 2024-25 would commence from Monday, **August 19, 2024.** The orientation /induction programme will be held on Friday 16th August, 2024 onwards. The Academic calendar for the first-year students is available in the website:

First-Year 2024 NIT Goa Academic Calendar

12. **Ragging**

If any incident of ragging comes to the notice of the authority, concerned accused student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the institution.

13. Contacts (for clarifications)

Students can contact the following in-charges for their respective queries:

Admission In-Charge	Dr. L Shangerganesh shangerganesh@nitgoa.ac.in 9843517272	Physical reporting related queries during the schedule
Dy. In-Charge	Dr. Pragati Patel pragati@nitgoa.ac.in 9757241862	Physical reporting related queries during the schedule
Dean Academics	Dr. C. Vyjayanthi dean.acad@nitgoa.ac.in	Academic related queries
First Year HoD	Dr. L Shangerganesh hod.hs@nitgoa.ac.in 9843517272	Class related queries and Orientation program
Chief Warden	Dr. E. Mallikharjun chiefwarden@nitgoa.ac.in 09404763245	Hostel related queries
Boys Hostel Warden	Dr. Lokesh Kumar Bramhane 700972760 lokesh.bramhane@nitgoa.ac.in	Hostel room allotment for Boys
Girls Hostel Warden	Dr. B. Santhi 9902480050 santhi@nitgoa.ac.in	Hostel room allotment for Girls
Assistant Registrar (Academic)	Mr. Amit Kabiraj asst.reg@nitgoa.ac.in 7020573870	Scholarship, Fee and other academic related queries
MIS Administrator	Mr. Nijin Mambrol nijin@nitgoa.ac.in 07907409656	Online filling in MIS portal

sd/-
Dr. L. Shangerganesh
Center In-charge
NIT Goa B.Tech. Admissions
DASA-2024
National Institute of Technology Goa.